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WORK EXPERIENCE

2019 January - April (3 months)

Logistics Team Lead Butembo: World Health Organization, DR Congo Ebola Response

• Head of the largest logistics team in the WHO Ebola response, overseeing 6 logistics units which were at one time responsible for 387 vehicles, 7 central warehouses, 1 coordination base and 8 sub-coordination bases.

2018 September - December (2.5 months)

Emergency Medical Logistician: International Rescue Committee, DR Congo Ebola Response

Managed complex international medical orders & importation process for urgent Personal Protective Equipment (PPE) & Infection Prevention & Control (IPC) supplies worth .5m USD for Beni & Butembo Ebola response. Technical manager for local procurement, fleet management, asset tracking staff; setup of Butembo & Beni warehouses; pushed PPE & IPC minimum package to 35 health facilities in Beni, Oïcha, Mutwanga; technical support to Butembo supply chain team.

2018 March - May (7 weeks)

Emergency Supply Chain Coordinator: International Rescue Committee, Cox's Bazar, Bangladesh

Responsible for all logistics and supply chain support to the setup of IRC's Mobile Medical Teams, including procuring
medical and pharmaceutical supplies from approved local suppliers and logistics supplies for mobile site setup; rented 4x4
vehicles and ambulances for mobile medical teams; located and rented suitable medical warehouse in proximity to the
refugee camps; supervised medical warehouse renovation, equipping, and stocking; successfully engaged in interagency
negotiations to receive goods in kind donations of urgent medical supplies from WHO and UNFPA while awaiting our
ordered supplies; prepositioned three full cholera kits on behalf of WHO.

2018 January - February (4 weeks)

Emergency Supply Chain Coordinator: International Rescue Committee, San Salvador, El Salvador

• Instituted IRC procurement and administration processes and tools in nascent IRC country programme; trained staff on supply chain policies; established folder structures for data storage and backup; hired driver / logistics assistant.

2017 September – December (3 months)

Emergency Supply Chain Coordinator: International Rescue Committee, Cox's Bazar, Bangladesh

• In addition to logistics and supply chain, managed field finance, flight bookings, and hotel accommodation for the first month of the emergency country programme startup phase. Located, rented, and equipped office. Established fleet of vehicles. Designed and oversaw setup of 6 simple integrated multisector team sites in 6 different refugee camps; designed and oversaw construction of 2 cyclone-resistant integrated women's centres; designed floorplan of 1 comprehensive women's centre and designed 1 cyclone-resistant primary health post in Kutupalong camp to be built by RTMI. Designed 4 nutrition stabilisation centres to be built by ACF. Negotiated free drilling of borehole with pump installation by MSF for the RTMI comprehensive women's centre.

2017 May - July (2 months)

Emergency Supply Chain Coordinator: International Rescue Committee, Aden, Yemen

• Pushed 7 tenders through to completion with enhanced due diligence, worth USD 835,935.00 total. Carried out several trainings for procurement staff, established digital backup system, created supplier database, trained programme staff on how to create purchase requests online. Hired two Supply Chain Assistants to add to the team.

2017 January - April (3.5 months)

Emergency Supply Chain Coordinator: International Rescue Committee, Juba, South Sudan

Managed international and local procurement and negotiated large donations from WHO and UNICEF. Set up and managed
emergency transit warehouse and organised multiple truck and aircraft charters to Ganyiel and Nyal emergency response
sites. Assessed Ganyiel & Nyal medical infrastructure deficiencies and developed bills of quantities for facility rehabilitation
and health facility water sources, procured relevant supplies in Juba to send to the field and provided technical support to
field staff overseeing rehabilitation and setup of nutrition stabilisation centres for the famine response.

2016 September - November (2 months)

Emergency Supply Chain Coordinator: International Rescue Committee, Borno State, Nigeria

Oversaw international emergency pharmaceutical orders and cold chain equipment procurement. Managed procurement
and construction processes for 81m2 temperature-controlled medical warehouse, basic maternity, comprehensive
women's centre, office compound outbuildings, 20000L water towers with distribution systems, hand pump installations,
latrine and shower blocks, VSAT installation, and other smaller works.

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WORK EXPERIENCE (CONTINUED)

2016 July - September (2 months)

Emergency Supply Chain Coordinator: International Rescue Committee, Iraq/Syria

Managed master purchase agreement (framework agreement) tender processes, recommended revised supply chain
department organisation chart, drafted a revised local procurement policy, streamlined international pharmaceutical
ordering process, trained field staff in bid analysis and other documentation, produced detailed generator and fuel
management guidance notes, developed SOP for transporting cargo across Iraq/Syria border.

2016 May - July (5 weeks)

Supply Chain Coordinator: International Rescue Committee, Athens, Greece

• Responsible for day-to-day oversight of IRC Greece supply chain while the regular coordinator was on annual leave. Ensured procurement of goods and services was carried out according to IRC and donor regulations. Clarified procedures and flow of information for high value procurements, diffused useful information to field sites.

2016 March - May (3 months)

Logistics Officer (P3), Rapid Response Mechanism: UNICEF, Bangui, Central African Republic

- Organised over 1.2m USD in stock releases to implementing partners, freeing up warehouse volume needed for other
 departments, reducing financial risks to UNICEF, preventing claw-backs from donors on expiring grants, and enabling
 implementing partner organisations to react to crises quickly.
- Increased and improved communication between Rapid Response Mechanism (RRM) and Supply Section, and between RRM and implementing partners, which resulted in fewer errors and more client satisfaction.

2015 September – December (3 months)

Emergency Logistician: Médecins Sans Frontières, Taiz, Yemen

Responsible for all logistical aspects of initial setup for the MSF Mother and Child Hospital during an active civil war, including: helping plan the layout of the hospital; upgrading existing electrical and plumbing installations; installing all hospital furniture, medical equipment; design/construction/installation of generator building, hospital waste zone; design and setup of 315m2 central medical warehouse; design and setup of Outpatient & Nutrition/EPI Depts, Emergency Room, and Lab; installation of water filtration systems; procurement and installation of comprehensive risk reduction measures including vehicle barriers, pedestrian access control, watchman huts, CCTV.

2015 January – July (5 months)

Ebola Response Logistician: Int'l Federation of Red Cross and Red Crescent Societies, Guinea

• Established IFRC regional hubs in Kankan and Coyah; established Guinea Red Cross operational bases in Coyah, Dubreka, and Boffa; supported operational bases in Fria and Boke. Closed down regional hubs in Kankan and N'Zérékoré. Other key responsibilities: fleet management and supply chain management.

2014 November - December (6 weeks)

Ebola Management Centre Logistician: Médecins Sans Frontières, Kailahun, Sierra Leone

- Completed MSF Ebola Biosafety Training in Amsterdam, November 2014. Entered the Ebola Management Centre (EMC) high-risk zone frequently for repairs and maintenance of the tents, built structures, and electrical system.
- Responsible for all on-site logistics support for the 100-bed Kailahun EMC, including: construction, rehabilitation, and maintenance of tents and semi-permanent built structures; energy and lighting; drainage channels; separation fences and gates between unknown/low/high risk zones including security buffer spacing; patient food preparation; EMC access control and site security; responsible for 65 full-time staff and 20-60 daily labourers on any given day.
- Provided technical support to the on-site laboratory of the Public Health Agency of Canada's Microbiological Emergency Response Team (MERT) in Kailahun; all furniture for Magburaka MERT lab made in Kailahun workshop.

2014 July - October (3 months)

CAR Emergency Response Unit Logistician: Médecins Sans Frontières, Central African Republic

- Planned and supervised substantial renovations and repairs to MSF office and guesthouse structures and grounds in Grimari; rehabilitated Boungou vehicle bridge; built new Pende vehicle bridge; responsible for logistics aspect of mobile clinics and field needs assessments in Ouaka; planned Bambari base construction drawings, bills of quantity.
- Security responsible for Grimari; maintained regular contact with leadership of rival armed groups, French Foreign Legion, municipal authorities, Muslim and Christian religious leaders, and chiefs in the surrounding areas.

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WORK EXPERIENCE (CONTINUED)

2013 August - 2014 April (9 months)

Technical Services Manager: Médecins Sans Frontières, Lashkar Gah, Helmand, Afghanistan

 Managed all technical services for Bost Provincial Hospital (300 beds), including: energy (three phase grid power and backup generators); vehicles and generators; construction and rehabilitation; water and sanitation including design and construction of a 30 cubic metre water backup system; healthcare waste management; biomedical equipment; health facility future site planning; all routine maintenance and ad hoc repairs.

2012 September – 2013 June (9 months)

Logistics Manager: Médecins Sans Frontières, Domiz / Hawijah / Kirkuk, Iraq

Domiz Refugee Camp / Duhok, 16 September - 29 November and 10-24 March

- Logistician for the only primary health centre in Domiz Camp: 100 consultations/day for a population of 10,000 in September 2012, rose above 500 consultations/day for a camp population of 40,000 by March 2013.
- Designed layout of new primary health centre building in November 2012; designed sterilization building to meet increased needs; managed installation of 3 additional prefab offices on site in March 2013.

Hawijah / Kirkuk, 30 November - 9 March and 25 March - 2 June

- Responsible for all logistics activities for MSF project at Hawijah General Hospital.
- Managed needs assessment, procurement, terms negotiation for large steam sterilizer for surgical wing of hospital.
- Designed temporary steel frame & sandwich-panel office, emergency preparedness storeroom, and 2 small guesthouses; managed construction, utilities connections, and furnishing; negotiated contract and supervised first phase of construction of permanent office and guesthouse in Hawijah.
- Technical support to Kirkuk project on IT, energy, and sterilization setup; backup security focal point.

2012 January - March (2 months)

Emergency Logistician, measles vaccination: Médecins Sans Frontières, Faradje / Dungu, DR Congo

- 11,000+ children vaccinated in Faradje, 26,000+ children vaccinated in Dungu region.
- Responsible for cold chain, local purchases, site selection and community mobilisation, site setup and takedown, vaccination waste management (sharps, vials/ampoules, soft waste).
- Managed fleet of up to 62 rental motorcycles at the peak of operations, to transport teams and equipment to sites up to 3.5 hours away (7 hours round-trip) on very difficult roads and narrow jungle paths.

2011 June - December (6 months)

Logistician: Médecins Sans Frontières, Daloa / Tabou, Côte d'Ivoire

Daloa. 20 June - 15 October

- Logistician in project running 9 mobile clinics, malnutrition program with 120 children (severe acute malnutrition), plus support to sub-base in Taï running 8 mobile clinics.
- Began project closing tasks including rehabilitation work for health centres damaged and looted during the 2011 conflict, as well as organising large donations of drugs, consumables, and medical equipment to health structures.

Tabou, 16 October - 22 December

- · Logistician in project running 20 mobile clinics, ITFC and ATFC, and an SGBV outreach team.
- Responsible for all logistical aspects of closing down project including large donations of medical and non-medical items, office and residence base closure, asset and equipment relocation to capital.

2010 September – 2011 February (6 months)

Capital Logistician: Medical Emergency Relief Int'l (Merlin), Juba, South Sudan

- From mid-September, assumed most duties of Country Logistics Manager due to unfilled vacancy.
- Responsible for: all procurement in Juba or internationally; coordinating air and road transport for staff and cargo between Juba and the field; obtaining medical import permits; obtaining tax exemptions to import vehicles, medical consignments, etc.; representing Merlin at Logistics Cluster and UNHAS User Group meetings; advising field site logisticians and acting as focal point for communication with the head office logistics department.

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WORK EXPERIENCE (CONTINUED)

2010 March - August (6 months)

Logistics Assistant: Medical Emergency Relief Int'l (Merlin), Maniema / North Kivu, DR Congo

- In Kindu, carried out individual assessments and created working plans for: procurement; logistics warehousing; medical warehousing; transport; fleet; radio communications; monthly reporting.
- Interim logistician for Lubutu from mid-May to mid-June, and for Kindu from mid-to-late June.
- Sent to Beni for emergency response to IDP influx due to fighting between FARDC and Mai Mai In Goma, organised reception and onward transport of over 20 tonnes of medical stock to field sites in 3 weeks.

2009 December - 2010 February (3 months)

Assistant Regional Logistics Officer: Medical Emergency Relief Int'l (Merlin), London, UK

- Delivered timely and effective routine functions of the logistics department in Head Office to the assigned country programmes in accordance with Merlin policies and guidelines.
- Primary responsible for logistics preparations for Merlin emergency response after Haiti earthquake including: procurement; Emergency Response Team kit preparation; airfreight shipments from UK to Dominican Republic and on to Haiti; supervision of palletisation and loading; export clearance from UK.

2009 September - November (3 months)

Logistics Assistant: Medical Emergency Relief Int'l (Merlin), London, UK

- Procurement for field offices in DRC, CAR, Somalia/Kenya, Zimbabwe; managed head office storeroom.
- Trained in humanitarian logistics subjects including: procurement of medical and non-medical goods; warehouse management and stock movement; transport; cold chain; communications equipment (VHF, HF, Thuraya, Iridium, BGAN); energy (generators, solar, protection); healthcare waste management.
- Heavily involved in preparations for Merlin emergency surgical response after Padang earthquake.

2009 April - June (7 weeks)

Intern: Health Unlimited Kachin Project, Laiza, Kachin Independence Army-controlled area, Myanmar

- · Worked on MS Access database for Maternal and Child Health program and HIV/AIDS ART program.
- Proofread English-language reports for donors and head office.

2008 August - September (1 month)

Intern: Fritz Institute / Oxfam Great Britain, Oxford, UK

- Fritz Institute internship hosted at Oxfam GB headquarters.
- Drafted engagement manual for organisations seeking to implement HELIOS humanitarian logistics software.

2006 September - April (8 months)

Research Assistant: Human Security Centre, Liu Institute for Global Issues

- Researched and analysed various French-language documents dealing with issues of human security.
- Assessed value and relevance of information and added material to the Human Security Gateway.

ACADEMIC BACKGROUND

- 2019-present: University of Toronto, Canada Bachelor of Science in Nursing.
- 2007-2009: Uppsala Universitet, Sweden NOHA International Master of Humanitarian Action: Conflict, Disaster and Peace Building specialisation.
- 2006-2007: University of British Columbia, Vancouver, Canada Bachelor of Arts: International Relations and Political Science double major, French minor.
- 2005: University of Otago, Dunedin, New Zealand Certificate of Proficiency in Arts (Politics & French).
- 2003-2004: University of British Columbia, Vancouver, Canada Faculty of Arts.
- 2002-2003: Queen's University International Study Centre, Herstmonceux Castle, East Sussex, UK.
- 1997-2002: St Patrick Regional Secondary School, Vancouver, Canada High School Diploma (top student in graduating class, English Award, Mathematics Award, Languages Award).